

MINUTES OF SCUNA COMMITTEE MEETING 27/9/2006

Pajenka's, ANU

Present: Joy, Hugh, Maria, Adrian, Ramana, Jonathan, Helene, Alex
Meeting open 6:10 p.m.

1. Publicity

- a) Posters, flyers and tickets
 - Printed 4000 flyers, 700 posters and 700 tickets – begin giving them out to members tonight.
- b) Poster run timetable
 - 3rd, 9th, 12th and 16th October at 6-7 pm, meeting outside Calypso.
 - Maria will send reminder emails around and announce it tonight.
- c) Poster hotspots in Canberra
 - List will be prepared in time for break tonight
- d) Canberra Times
 - Has been sorted out (pictures and email OK)
- e) ANU website
 - Maria is fine to sort this out
- f) Other publicity ideas (flyering at concerts)
 - Maria has a list of School of Music events and will put together a list of other concerts for next week.
- g) ArtSound plans
 - Adrian has asked ArtSound to put the concert in their 'diary'.
 - Jonathan is being interviewed on the 16th of October for half an hour at 1:30 pm; they will be playing some music from the last concert as well.

2. Tickets and Front of House

- a) Ticket list, encouraging people to sell them
 - Hugh has drawn up a ticket list for this rehearsal and will make sure each person takes 10 tickets to sell.
- b) Free tickets for ANU dignitaries and Front of House
 - Adrian will set aside about 60 free tickets.
- c) Getting Front of House organised
 - Front of House duties: ticket sales at the door, organising tea/coffee during intervals, etc. (no visual media/music).
 - Hugh will co-opt 7 people to help during rehearsal.
- d) Front of House coordinator
 - Need someone in charge to "police" on the night (making sure all food or drink stays outside, checking when the church is full, organising everyone else).
 - Perhaps a SCUNA member who can't perform at the concert?

3. General Concert Manager duties

Risers

- Can pick them up on the Wednesday before the concert, store them at the church and set them up on Friday.
- Helene will hire the truck for the Wednesday before the concert and the Monday after.
- **Hugh will need to bring \$300 cash next week for truck hire.**
- Helene needs people on Wednesday, Friday, Saturday and Monday to help with risers.

Harpichord transport

- Check with Alan – shouldn't be too difficult.

Screens

- **Motion:** Adrian moves to pay the full \$2900 for both screens and projectors, Hugh 2nd, passed by all.
- Will need to pay by cheque.
- The company organises transport and setup.
- Images of Christ on the screens – church shouldn't mind.

Lighting for choir/audience/orchestra

- Projectors will be behind the screen so that all the instruments can be put in front without interfering with the images.
- Spotlights for soloists?
- Will need to buy around 15 small lights to be put on stands for the orchestra. Choir should be fine.

Dress code

- $\frac{3}{4}$ black, bare heads and purple/green accessories (nothing too dramatic).

Orchestral Concert Manager duties

a) Confirmation of instruments

- Alex emailed Alan today: have 4 1st violins, 4 2nd violins, 3 violas, 3 cellos, 2 trumpets, 1 oboe, 1 bassoon and 1 timpanist.

b) Rehearsal timetable

- Lyndsey has typed one up and sent it to the committee and orchestra.

c) All normal players and soloists contacted

- Will be done weekly – this week Alex will email each string player individually.
- Soloists – still need to do (?)

d) Transportation

- Alex to talk to Helene about timpanis and music stands.

e) Music and players for interlude

- Thomas is arranging some music for the woodwinds.
- So far we have at least one wind quintet!

f) Time and length for interludes

- First interval (with refreshments and music) at around 8 pm for 20 minutes (but can go later).
- Second interval much shorter (10 minutes), closer to 10 pm.

5. Voting for constitution amendments

- **Motion:** Joy moves to strike in §2 (ix)
“any full or associate member of the Society”
and replace it with

“any full or associate member of the Society, who may be part of the choir, the orchestra or both”.

Adrian 2nd, passed by all.

- **Motion:** Joy moves to insert between sub§§2 (ix) and (x)
 - Choir member means any full or associate member of the SCUNA choir.
 - Orchestra member means any full or associate member of the SCUNA orchestra

Adrian 2nd, passed by all.

- Voting on the rest of the amendments will take place first at the next committee meeting.

6. Other issues

- Music for Floriade – choose 10 songbook songs and rehearse briefly tonight.
- Maria will give extra SCUNA shirts to Hugh tomorrow afternoon.

Meeting closed 6:50 pm.