

SCUNA Minutes 3/10/07

Action List

Ramana

- To put midi files on website tomorrow.

Sandie

- To book dress rehearsal in MCC 2 on Thursday 18th October from 7-10pm
- To organise tea and coffee for the breaks during the concert.

Helene

- To organise map to Goulburn with car parking directions
- To send soloists name and part to Will
- To email Ed re:CSO concert
- To organise people to help with the redistribution of deposits after the concert.
- Send list of desired presents (wine or flowers) to Jesse
- Organise lifts for Goulburn concert
- Organise helpers for concerts
- Write to soloists and orchestra for call details + extra rehearsal when Sandie confirms booking

Will

- See if we are members of ArtSound FM (call them)
- Write invitations, give 2 choir concert tickets to each- Jesse to do.
- Have the programmes ready for 11th of October
- Prepare list of all places in Canberra where we can put posters (all commercial centres, all churches, all shops, etc.). Have it ready for Wednesday so at break people can put their name in front of places when they take posters.
- Organise publicity in Goulburn with Jesse and Maddy.

Jesse

- Organise recording of St Christopher's concert
- Organise publicity in Goulburn with Will and Maddy

Michael:

- Check after-concert party venue, book/arrange/organise (for Saturday night only)

Maddy:

- Update rolls and send copy to Helene to check who can/can not sing for now

Ada:

- Organise front of house: find people, make sure everyone knows what to do
- Prepare budget for concerts

ALL:

- Make sure all parts have at least 1 extra hour of sectional organised before concert.
- **Next Week Sandie to bring up changing the SCUNA Christmas book.**
- **New Orchestra Rep to Join SCUNA Committee from next Wednesday.**
- **Sandie will copy Harvard concert as soon as she receives a hard copy from Jesse.**