

SCUNA Committee Meeting
Manning Clark LT2
Wednesday 10 November, 2010. 5:45 – 6:50 pm
Minutes

Present: Helen (Pres.), Hanaho (VP), Julie C (Treasurer), Charis (Conman), Julie L (Puboff), Danielle (Asst Puboff), Andrew (Webmaster), Sandie (Campoff & Desktoppubs), Lola (Librarian), Liese (Sec), John (Asst Treasurer).

Apologies: none

ITEM	ACTION	STATUS
<p><u>1. Minutes from 6 October meeting</u></p> <p>Approved.</p> <p>Matters Arising:</p> <p>It was agreed that, once approved at a Committee meeting, minutes would be posted on the SCUNA website.</p> <p>It was noted that at AGMs, we need to ensure that people are willing to have their names recorded as being in attendance.</p>	<p>Andrew to post minutes in members' section on the SCUNA website.</p>	<p>Done</p>
<p><u>2. Treasurer's Report</u></p> <p>Julie Chater distributed updated budget.</p> <ul style="list-style-type: none"> • CD sales – Julie still looking for information about the Mozart CD sales. • SCUNA teeshirts 	<p>Julie to ask Andrew about it.</p> <p>Andrew to request delivery in time for Christmas concert.</p>	<p>In process</p> <p>Request made.</p>
<p><u>3. Christmas Concert</u></p> <ul style="list-style-type: none"> • Helen and Charis have met with the Botanic Gardens (ANBG) about the Christmas concert. Choir will perform at the lower end of the space used last year, as sound travels better uphill. Need for a stage. ANBG plan to build a stage for their summer season in January, may build it earlier for us to use. SCUNA offered to contribute \$1,000. Search on for a Santa. ANBG looking after publicity and food. ANBG will organise space and transport for elderly people. • Danielle has drafted an invitation to Friends of the Botanic Gardens. • Black folders for OMM. SCUNA carol books for carols. 	<p>Helen to ask Jonathan to write a little about the music, for inclusion in the press release being prepared by the ANBG.</p> <p>Lola to write out the words and translations of the songs for Helen to pass on to the ANBG.</p> <p>Charis to organise sound system for</p>	<p>Updates:</p> <ul style="list-style-type: none"> • stage n/a at lower end so now back to the top end • program is done and at the printers' • agreed at rehearsal to reprint latest SCUNA carol book – done

<ul style="list-style-type: none"> • Julie L has designed a gorgeous leaflet/poster. “Gold coin donation” to be added. • Program selling on the day • Danielle reported on the audience survey on how people heard about concert. • John suggested posting the program on the SCUNA website and including this fact on publicity • the <i>Rhythmias</i> to have a segment in the program. • It’s been suggested that we send a letter to other choirs inviting them to come, in the hope that would encourage the audience to join in singing carols. 	<p>bigger audience expected.</p> <p>Danielle to redraft invitation and send on to Helen to organise final touches & what happens next.</p> <p>Charis and Helen to ask Jonathan to select carols and will notify Lola by Friday so she can copy.</p> <p>Julie and Helen to finalise by Friday.</p> <p>Sandie to organise printing. Julie and Danielle to distribute next week.</p> <p>Danielle: to send Helen a printed version of report for the newsletter.</p>	<ul style="list-style-type: none"> • sound organised • invitations sent • other choirs invited to join – some have come from Llewellyn & CCS • Gerrie will organise gold coin collection <p>Audience survey reported in the newsletter.</p>
<p><u>4. Carol Singing</u></p> <ul style="list-style-type: none"> • Saturday 11th December, carols at Canberra Hospital and another venue in the morning. Lunch in Civic and carols at another venue in the early afternoon. • Civic Tom-Tom events, one on Saturday 11th and a second the following Tuesday lunch time. 	<p>Sandie to organise.</p> <p>Sandie to organise.</p>	<p>In process.</p>
<p><u>5. AICSA referendum re Minifest</u></p> <p>Motion: “That the AIVCC rant permission for a Minifest to be held in Albury-Wodonga in January 2011.” Passed unanimously.</p>	<p>Helen to notify AIVCC.</p>	<p>Done</p>
<p><u>6. Other business</u></p> <p>Julie and Danielle requested a budget to order promotional items for next year. Committee approved.</p>	<p>Julie and Danielle to write a proposal and budget for next year.</p>	
<p><u>7. Next Committee Meeting</u></p> <p>In the last week of January 2011. Time and day to be determined with doodle.</p>	<p>Liese to organise.</p>	<p>Doodle sent out</p>