

SCUNA Committee Meeting

1/6 Tauss Place

Wednesday 2 February, 2011. 6:30 – 8:00 pm

Minutes

Present: Helen (Pres.), Hanaho (VP), Julie C (Treasurer), Charis (Conman), Danielle (Puboff), Andrew (Webmaster), Lola (Librarian), Liese (Sec).

Apologies: Alex and Robyn; after the meeting – Sandie.

ITEM	ACTION	STATUS
<p><u>1. Minutes from 1 December meeting</u></p> <p>Apology from Liese for not doing them.</p>		
<p><u>2. Treasurer's Report</u></p> <p>Julie Chater gave a verbal report. \$2,500 currently in account. July to December 2010 report close to ready and will be distributed at next meeting. Likewise a tentative budget for this semester.</p> <ul style="list-style-type: none"> Helen moved, Danielle seconded a startup of \$100 for refreshments. Passed 	<p>Helen to make payment into Katherine's account.</p>	<p>In process</p> <p>Helen has written to Katherine.</p>
<p><u>3. Signing up members for 2011</u></p> <ul style="list-style-type: none"> Membership fees to remain the same as last year. The Committee agreed to scrap SCUNA membership cards as they appear to serve no useful purpose. Andrew, Julie and others have worked on an on-line sign-up procedure, which some Ctte members have trialled. It appears to be very successful and would save a lot of time at rehearsals. Payment on-line using a bank transfer also seems to be potentially efficient, the main issue being record-keeping for the Treasurer and Librarian. Another issue is recording ANU student ID numbers and signatures for ANUSA affiliation purposes – how did we resolve this??? Can someone please add this into this document. <p>It was agreed to:</p> <ul style="list-style-type: none"> proceed with on-line sign-ups and encouraging members to pay online. This will mainly apply to continuing members. However, it will need to be stressed that proof of payment (receipt or transfer number) must be produced for membership 	<p>Sandie to print 100 copies of the membership form.</p> <p>Helen to notify members in the next newsletter.</p>	<p>Pending</p>

<p>purposes (e.g. loan of scores and songbooks).</p> <ul style="list-style-type: none"> maintain the option of paper forms and receipts for new members and others who don't wish to use on-line facilities. <p>Subsequent to the meeting, Julie advised that:</p> <ul style="list-style-type: none"> a membership payment (by Liese) had been very easy to identify she could keep weekly print-outs of on-line payments we need to consider how the Librarian could access this information 		
<p><u>4. Student Recruitment Drives – International Students’ Day (8 Feb) and Market Day (16 Feb.)</u></p> <ul style="list-style-type: none"> ISD stall 10:00 to 1:30pm. Alex, Marcus, John, Winsome. Market Day stall, 8-9 set up, morning and afternoon shifts, Alex, Stuart, Hanaho, Marcus, Andrew. Julie Lee has priced an A-frame SCUNA sign at \$220. It was agreed this should be purchased and should replace the SCUNA banner (which is too big and cumbersome). Information for stall: flyers (most important); sign-up sheets; short and long guides to SCUNA; old programs to give away; folder of previous posters and scrap book re SCUNA events etc. In addition to membership sign-up forms, collect names of those who want to be on our mailing list. Four T-shirts to be offered as prizes, one per section, as incentive to those who sign on as new members on the day (not the rehearsal). 	<p>Danielle to email helpers for the stalls and organise a roster.</p> <p>John to be asked if he's available and if so to bring cash box and receipt book to stalls.</p> <p>Danielle to place an order for the sign and send Helen the invoice; delivery to Helen's place.</p> <p>Danielle to print 5 posters for stall and email Sandie asking her to print 500 copies (4 to A4 page). Liese to review and revise Complete Guide and short guide to be generic, i.e. usable for the foreseeable future. If she decides/recommends they're worth printing, Sandie to print 40 copies of Complete guide, 100 of single page double-sided one.</p> <p>Helen to locate electronic version of last year's membership form; deliver old programs, scrapbook and A-frame sign to stall.</p>	<p>John has written to say he's available.</p>

<p><u>5. Repertoire for semester 1</u></p> <p>Charis went through the semester program as tabled (see attached). In addition to our own concert, SCUNA will join other choirs in the Gorecki <i>Totus Tuus</i> (which we'll also sing in our concert).</p> <p>It's been agreed with the CIMF that SCUNA will take the lead in rehearsing the Lauridsen <i>Lux Aeterna</i> for the CIMF. However, participation will be optional for SCUNA members and will require both full commitment and individuals being approved by Jonathan. It was noted that the tabled plan provided for only three full rehearsals; the possibility of more rehearsals was discussed. Sign up for Lauridsen will be in the second week.</p>	<p>Committee members to encourage members to consider participation in the Lauridsen but also an understanding of the commitment involved.</p>	
<p><u>6. Scores</u></p> <p>Gorecki will cost us \$1.80, Vivaldi \$10.85, Pergolesi's a photocopy. Members to pay for them individually. More songbooks being printed. We'll encourage continuing members to pay online.</p>	<p>Lola to:</p> <ul style="list-style-type: none"> • order 30 copies of the Lauridsen • send Pergolasi to Sandie for copying • work out how many songbooks we need and ask Sandie to organise copying • work out prices for scores, agree with Helen and send information to Andrew to use for on-line ordering – URGENT!! 	<p>Helen has spoken to Sandie who's happy to do this but <i>orders should come in VERY soon as printery is working flat out.</i></p>
<p><u>7. First rehearsal</u></p> <ul style="list-style-type: none"> • First hour for new members – song book songs, including <i>Laudate</i>. Pizza at 6:15 for new members then singing 7:00 to 8:00. Pizza at 7:30 for continuing members. Break 8:00 to 8:20. All singing in second half. 	<p>Committee members please arrive at 6pm. Liese to order. Liese & Hanaho to deliver. Liese to ask Katherine for storeroom key to set up tables.</p>	<p>Since the meeting, Alex has pointed out that we may not get many Student members b/c there's a big O-week event that night. The suggestion to delay pizza night to the following week is being discussed. This will require a rethink of the rehearsal schedule too.</p>
<p><u>8. Camp</u></p>		

<p>Two possibilities at roughly equal cost for an off-campus camp on the required date:</p> <p>Warrambui (advantages -- it's close, known to us and reasonably nice)</p> <p>Yerrinbool Bahá'í College near Mittagong (advantages – it's further away so people would probably commit for the full time rather than pop in and out for a day; it's much less work for Sandie re shopping & catering; it will make a change from Warrambui; it's a nice area).</p> <p>Jonathan has said he'll be happy with either.</p> <p>Sandie has recommended Bahá'í College at Yerrinbool (between Moss Vale & Mittagong). Committee approved.</p>	<p>Sandie to book and work out a budget.</p>	<p>Helen has informed Sandie of Ctte decision.</p>
<p><u>9. Revised SCUNA Website</u></p> <p>Andrew has produced a proposal for a revised SCUNA website. Committee members expressed their admiration for this version. A potential problem is that it would be slow/impossible to access for people without high-speed internet connections.</p>	<p>Andrew to consider feedback and continue working on this.</p>	
<p><u>10. Other business</u></p> <p>AGM suggested for 25th May in week 13. <i>Is this in an exam period?</i></p>	<p>Committee members to advise.</p>	
<p><u>11. Next Committee Meeting</u></p> <p>Wednesday 2nd March MCLT2, 5:30 to 6:30pm.</p>		