

## SCUNA Committee Meeting

MCCLT2

Wednesday 16 March, 2011. 5:45 – 6:45 pm

### Minutes

**Present:** Helen (Pres.), Hanaho (VP), Danielle (Puboff), Richy (Asst Puboff), Alex (Memsec), Andrew (Webmaster), Cathy (Asst Librarian), Charis (Conman), Sandie (Campoff), Liese (Sec).

**Apologies:** Julie, Megan and Lola

ITEM	ACTION	STATUS
<p><b><u>1. Welcome</u></b></p> <p>The committee recorded their condolences to Kathryn Leonard on the tragic accident to her rowing partner.</p>		
<p><b><u>2. Minutes from 2 March meeting</u></b></p> <p>Accepted.</p>	<p><b>Andrew</b> to post agreed minutes on SCUNA website.</p>	
<p><b><u>3. Business arising from previous minutes</u></b></p> <p>Alex suggested 25<sup>th</sup> May or earlier for AGM.</p> <ul style="list-style-type: none"> <li>• ANUSA granted \$2,000 to SCUNA for sem 1. Congratulations to Julie and Helen on the submission and presentation.</li> <li>• Helen reported that the Chair of ANUSA Grants Ctte had given assurances that funds would be available for semester 2 events. Andrew noted that we should get our submission heard before the elections for a new ANUSA Executive, i.e. in the first 2 weeks of semester 2 (which begins on 25 July).</li> <li>• Feedback for online member signup. Next year we should emphasize separate payment for membership and scores. In general, a big improvement. A big thanks to Andrew for setting it up!</li> <li>• Concert tickets printed and ready for distribution at rehearsal. Thanks to Danielle, Sandie and Helen.</li> <li>• Leaflets and posters should be ready by next Wednesday. <b>Helen</b> has organised Spy (a private company) to distribute flyers and posters (the latter framed).</li> </ul>	<p><b>Alex</b> to consider earlier dates in May and confirm best date.</p> <p>In late June, <b>Julie</b> to make an appointment in early semester 2 to present ANUSA with sem. 2 application, which should be prepared in time for the beginning of semester 2.</p> <p><b>Treasurer, Webmaster</b> and <b>Memsec</b> to note and pass on in briefing notes to new office bearers if not continuing themselves.</p> <p><b>Ctte</b> to consider buying some frames for posters for ourselves.</p>	<p>Pending</p> <p>Pending</p> <p>Flyers &amp; posters went to Spy Frid 18th March. Frames cost</p>

		\$20 each, made by Spy's father-in-law.
<p><b>4. March Camp</b></p> <ul style="list-style-type: none"> <li>Andrew has 'goodie' bags in hand.</li> <li>Revue: <b>Richy</b> offered to organise the Revue with help from Alex (who can't be there). Sandie reminded us that by tradition the committee presents the first item in the review on the Saturday evening.</li> <li>Sandie has organised a roster for food preparation and sent them instructions.</li> </ul>	<p><b>Sandie</b> to remind choristers to sign up for camp online by Friday to give her time to organise lifts and to notify Warrambui.</p>	<p>Done</p> <p>Pending</p>
<p><b>5. 9<sup>th</sup> April concert: publicity</b></p> <ul style="list-style-type: none"> <li>Committee approved a double pass for staff and 2 double passes for listeners of radio stations who provide publicity</li> <li>Helen had contacted Brian Leonard at Artsound.</li> <li>Audience survey</li> </ul>	<p><b>Danielle</b> to follow up</p> <p><b>Danielle</b> to follow up</p> <p><b>Alex</b> to organise a small group of choir members who are <b>not</b> performing to do audience survey.</p>	
<p><b>6. Report from Charis on concert details</b></p> <ul style="list-style-type: none"> <li>Charis to meet lighting people tomorrow.</li> <li>Cathedral booked for dress rehearsal on 8<sup>th</sup> April from 6 – 10pm, and for performance on 9<sup>th</sup> from 4 to 9pm.</li> <li>No risers needed.</li> </ul>		
<p><b>7. Next Committee Meeting – <u>note this 2 weeks from the last meeting (in order to monitor planning for the concert)</u></b></p> <p>Wednesday 6th April MCLT2, 5:30 to 6:30pm.</p>		