

SCUNA committee meeting

MCCLT2

Wednesday 30 November 2011, 1815-1900

Present: Liese Baker (President), Julie Chater (Tresurer), Andrew Mernagh (Webmaster), Charis Messalina (Conman), Lola McKinnon (Librarian) and James Horne (Acting Secretary)

Apologies: Markus Klaiber (Secretary), Livia Kwan (Publicity Officer)

| Item | Action | Status |
|--|--|---------|
| Welcome | Meeting opened at 1815 | |
| Minutes from previous meeting | Accepted | |
| Business arising | | |
| - Liese contacted Brazilian Embassy re: billeting | Brazilian embassy to contact Brazilian community | Ongoing |
| - Discussed arrangements for wet weather venue | Liese/Charis to investigate wet weather venues, such as Nat. Library | Ongoing |
| - Discussed carol selection for concert | | |
| - Liese contacted various bodies concerning sale of food/drink at concert | Liese to follow up with Gardens Management re: food and wine sale - Barbeque setup will need to be at 3pm | Ongoing |
| - Sound system has not yet been booked | Charis to contact Shannon Jackson for quote | Ongoing |
| - Discussed social events for Brazillians | Committee to discuss further with SCUNA members | Ongoing |
| - Friday night BBQ at Black Mountain Peninsula for Brazillians and billets | Committee to ask for volunteer to organise this event | Ongoing |
| Close | Meeting closed at 1900 | |