

# SCUNA Committee meeting - 7 Feb 2016.

## **Start: 1344**

Present: Jon, Michael, Lauren, Lola, Glenis , Gwenneth and Kevin, Gerrie.

Apologies: Karen, Charis, Leonard, Richy, Ngaire.

## **1. Last meeting's minutes accepted with no changes.**

## **2. O-Week and Market Day.**

- Jon has a float and receipt book from Michael for the day.
- The space will not fit the marquee so all volunteers for the day are reminded to wear hats, bring lots of water and wear sunscreen!
- Gerrie will buy a bucket of Chuppa Chumps and a large box of mini packs of chips to entice the hoards to consider joining. Estimated cost around \$35 - \$40 which SCUNA will reimburse.
- Lola will produce fliers for the day to be printed at Officeworks on green or purple paper. The flier design will be re-used to leaflet the various halls of residence in the weeks after O-Week and again mid-year to get people in for second semester.
- Information we need to collect on the day (for people actually joining): Name, student number, email address, their hall of residence or suburb, voice part (including 'unknown') and whether they have paid.
- Lola will bring her laptop for online applications and we'll run with that until it's out of charge. Noting that the busiest time is in the morning.

## **3. Reprinting the SCUNA songbook.**

It's about time to do another print run, both for individuals and for the library. This is particularly the case as we want to be able to do more small sings around ANU and other 'busking' opportunities.

Action: Glenis to look at various printing places for a quote on costs including binding and laminated covers (though we can do that ourselves in a pinch if we can get the print blocks punched).

There was no discussion as to whether we wanted to *contents* of the songbook changed. We would need someone to take charge of that and get the job done quickly if we do. Default position is to just reprint the whole thing. There should be a master copy in the library. If not, Jon has a second master copy!

## **4. First Concert Dates.**

Given Leonard's commitments the dates for the first concert are:

Friday, 20<sup>th</sup> May for 7:30pm

Sunday, 22<sup>nd</sup> May for 4pm.

The aim if possible is to have one of these on campus and one in All Saints. Given parking at the ANU, the preference is for the Sunday concert to be the ANU one, and the Friday evening concert to be at All Saints. The ANU venue is probably going to be the Great Hall of University House unless they turn out to be too expensive. If it's too much, book All Saints for both concerts and we will try and - *quickly* - see if there is anywhere else on campus that isn't too expensive. Arts Centre ? JCSMR ?

Action: Charis to check dates and times for the venues and to see how much Uni House is going to cost.

Music for the concert: Praetorius, Gabrieli and Schutz are on CPDL. There is also the modern pieces suggested by Leonard which includes some pieces that were not included in previous concerts. As usual, we will ask the choir to print the PDFs wherever possible, though the modern pieces will need to be bought or hired. We won't know how many to order or buy until we see the size of the choir on the 17<sup>th</sup> Feb.

Action: Jon to confirm concert pieces with Leonard ASAP and send the appropriate PDFs to the librarians and to Andrew for the website. Also the links for buying the modern pieces.

Action: Glenis and Diana to see if the modern pieces are available for hire.

There are midis on CPDL for those pieces, though not sure if there are midis for each part. The modern pieces will need to have YouTube versions available.

Action: Jon to check with Mark Chapman if he's happy to extract parts from midis is needed.

## **5. ANU Relations.**

Jon is in touch with the head of ANU Relations. They are keen for SCUNA to be a more active and visible part of the uni. ANU Relations basically act as a conduit for SCUNA to be recognised and 'available' for ANU events and to notify the choir of upcoming events that we may want to be part of.

Kevin also has contacts with ANU Events themselves and has told them that we exist and are keen to take part in events (given timings with concerts etc.).

The difference between ANU Relations and Events is that the relations stuff happens first (advance notice) and Events are the publicity arm when things are scheduled and in progress.

## **6. CIV.**

James Horne will be at the SCUNA Market Day stall all day to also promote CIV and distribute Bullsheets and mini-songbooks. Otherwise we continue to cross-promote each other.

Noted that billeting is the main thing CIV needs from SCUNA. The estimate is for forty or so attendees from interstate, so we will need 20 - 30 billet spaces (assuming couple in one bed!). As usual, the student population usually cannot billet as they are on campus, so it falls to the non-students to absorb most of the billeting requirements.

## **7. CD Recordings.**

This discussion was in two parts:

- a) What to do with the existing stockpile of CDs in the library, and
- b) Getting the recordings from the last couple of concerts to the choristers, family and friends who want them.

**7a:** The consensus was to sort out all the CDs in the library and see what is there. Then we can sell these CDs off to new members or anyone who wants them in the choir for \$5 each. We will play one concert CD per rehearsal and then sell those CDs and repeat each week until we've flogged as many as we can. We will revisit the stockpile after that and decide what to do with any left-overs then.

Action: Kevin and Gwenneth to liaise with Glenis to sort out the CDs in the library and organise them into 'lots' for sale. Starting before rehearsal on the 24<sup>th</sup>.

**7b:** Jon has CD cover templates and Lola has volunteered to help create CD inserts for the recent concerts where we have the recordings but haven't distributed them. The aim is to produce these on demand and just burn CDs bit by bit until all are done (with a master copy in the library for our archives).

There was an initial form made to get numbers for each concert's recordings - where did that end up? Is it on our G-drive?

Action: Jon to extract the master copies from John Agnew.

Action: Karen or Charis - can you chase up where the order form for these CDs when? Or indeed, which concerts we're looking at here?

Action: Jon and Lola to find concert artwork to create CD inserts.

Action: Jon and Lola (and anyone else interested!) start burning CDs as required.

## **8. First Rehearsal - 17<sup>th</sup> Feb.**

Current plan:

7:00pm - welcome to returning SCUNAE and to new people. Introduce the committee, explain how the choir works, the need to have a pencil and a cup, how lifts home work and a quick overview of the timeline for the year, including IV.

7:20 - 7:30pm or so - some singing! Laudate, Gaudeamus and possibly one more. Being sure to make people who don't know how to sing or read music are happy.

8:00pm - pizza! and a promise of more fun and frolics.

Action: Richy has offered to organise pizza (and soft drinks ? Happy to have disposable cups as a one-off for drinks) once we know roughly how many people may show up. Do we know how to get hold of the tables from the store room next to LT1 ???

Action: Andrew and Lola, can we get a 'New to SCUNA' page set up on the website (and facebook) with the general details from the flier on it ?

Action: Charis and Andrew - can you please confirm the dates when we are NOT in LT2 and in the school of Music and make sure these are highlighted in the SCUNA calendar on the website.

## **9. Publicity on campus.**

Nothing to add at the moment - fliers, leaflets and ANU Events covered elsewhere.

## **10. Actions from 6 December meeting:**

- a) Jon will approach choir members in 2016 about nominations for Assistant Webmaster and Assistance Concert Manager - held over until the choir is actually back!
- b) Kevin will approach other choirs about scheduling of concerts in 2016 and these will be included in the SCUNA committee calendar - still to do, but Kevin now has dates for our concert.
- c) Jon will investigate options for a conductor's podium and report back to the committee - Jon has plans, Gerrie has volunteered additional woodworking tools. Jon will get the wood list made up and this will progress over the next couple of months. If anyone wants to learn/help, we will organise times to suit.
- d) Michael will seek an ANUSA capital grant in 2016 for new shelving in the storage room - will need two shelving units 180x90x40 cm in the 'hammerlock' style. Gerrie pointed out that we also need a stepladder for safety. Gerrie will look at costs in Costco, Jon will look at Bunnings [\$99 per unit for the top quality ones, stepladder costs from \$20 and up - Jon.]

Proposal is to just buy them and ask for reimbursement, otherwise it will be a long time before we see any money.

- e) Kevin will seek a someone who can manage the choir's property needs. - this is sort of on hold in its original idea as the podium and shelving is in hand anyway. This item is now looking at whether we need someone to rack SCUNA property. That is, making sure that our podium and music stands make it back to the store room and so forth. Comments and suggestions welcome.
- f) Karen will draft a letter about bank signatories to send to St George Bank - Karen sent apologies for this meeting. Karen, can you advise on progress ?
- g) Jon will apply for the National Folk Festival in 2017 (applications close September 2016) - Forms for 2017 not available yet - will keep checking.
- h) Jon will apply for Enlighten performance for 2017 - Forms for 2017 not available yet - will keep checking.
- i) Jon and Leonard to investigate performances at Wee Jasper/Carey's Cave and report back to committee - not done yet. Jon talked to Nik Morozow who has performed there. Nik advised that it's acoustically great for the audience but very dead and unresponsive for the choir. This was only ever meant to be a bit of fun for the choir. Jon still happy to investigate if Leonard is!
- j) Jon to investigate 2016 performance at the High Court - not done.
- k) Glenis will check on the current number of SCUNA songbooks in storage so the committee can consider options for updating and reprinting the songbook in 2016 - we will be doing a print run. Need number of SCUNAE interested in buying a copy and then a quick committee decision on how many for the library.
- l) committee to discuss subsidising SCUNA students to attend CIV - AIVCC subsidise students as well but that has also been factored into the CIV costs. Need to see a show of hands from the choir as to how many people are thinking of going then put in a funding application to ANUSA to cover as much of the costs as possible. Aim for getting a show of interest on the 24<sup>th</sup> Feb. and 2<sup>nd</sup> March rehearsals.
- m) committee to further consider the role of the Motet when the concert music for 2016 is decided - At the moment it doesn't look like the Motet choir will have a separate role in the first concert, though the Motet choir may be prominent in some of the multi choir pieces. At last contact, Leonard though the modern pieces would be full choir as well. That said, concert material is always subject to change.

Jon noted that we still need to Motet choir to cope with the range of experience in the choir and the fact that some pieces we intend to do are best suited for a small group, or a small semi-choir in the main choir. Need to recruit more people from within SCUNA to the Motet choir so minimise needing to get ring-ins (particularly sopranos and tenors). If we do need ring-ins then they will need to turn up to rehearsals generally and at least seem to be more like SCUNA members!

A corollary to this is that we need to make sure the choir know that events/functions and so forth as part of on-campus life are NOT Motet choir, but jsut the smaller subset of general SCUNAE who can make it to these gigs.

- n) Michael and Karen will periodically reconcile memberships rolls and membership payments to ensure there are no outstanding unpaid members - ongoing and noted.
- o) Kevin will investigate the SCUNA alumni (via Val Thompson) and report back to committee - Jon to provide Kevin with Val's contact details.
- p) Andrew will update website with 2016 membership form, add a photo gallery to the website, and provide a link to the CIV website - done!
- q) committee to send Jon any ideas for online choir training resources and basic music training before each rehearsal - nothing received. Jon has some material and will pass by Leonard for comment.
- r) Lola will update details for TryBooking and Events ACT activities - done.
- s) Jon, Dianna and Glenis should have keys to the storage room (Gerrie's key to pass to Glenis), and Ngaire should have a key to the kitchen. - seems to be correct, just need to confirm with Ngaire.
- t) Ngaire will canvass students for social activity ideas - ongoing generally and Ngaire sent apologies for this meeting. Gerrie suggested a picnic before Skyfire. Other suggestions welcome!
- u) committee to send any comments of the committee roles and responsibilities document to Karen - some people have, the rest please do so.

**Close: 1546**