

# SCUNA Committee meeting - 3 April 2016

**Start: 1340**

Present: Jon, Michael, Lauren, Lola, Karen (minutes)

Apologies: Charis, Leonard, Glenis, Diana Gwenyth, Kevin, Ange, Richy, Ngaire

1. Last meeting's minutes accepted with no changes.

## **2. Financial report**

- Total liquid assets is \$14,987, which is sufficient to cover the costs of the musical director and accompanist for this year (\$8000) and leave almost \$7000 for other purposes.
- Income to date from non-student membership totals only \$5170, compared with \$8770 the same period last year, and 7280 in 2014.
- Our long-term financial strategy is for the full costs of the musical director and a company is covered by membership subscriptions, leaving the income from concerts to be fully committed to covering concert costs and other running costs such as insurance and membership etc. It seems unlikely that this goal will be achieved this year, meaning that we will have to draw on accumulated assets to cover the shortfall, thereby risking a gradual erosion of those assets if membership is not restored to its previous levels.
- The committee noted the treasurer's report.

## **3. ANUSA affiliation and grant**

- The committee agreed that Karen will finalise the 2016 choir email list (registered and paid members) to Jon.
- The committee agreed that Karen will update the email list for friends of SCUNA to include students signed up as interesting on market day.

- The committee agreed that Karen update the student membership list to reflect all registered and paid student members so that affiliation can be finalised by Lauren.
- The committee noted that SCUNA has received a \$2000 capital grant from ANUSA. John is clarifying the process for invoices and payment transfers. As previously agreed, the grant will be used for shelving in the library, conductor's podium, music stands, and recording equipment. The committee agreed that Jon would proceed to purchase these items.

### **5. Song book printing**

- The committee agreed to proceed with the printing quote from ANU and charge \$20 per book to choir members. Jon will canvass interest from members.

### **6. Remaining music for the concert and review of the Schultz music**

- The remaining music should be available on Tuesday.
- The committee acknowledged that the Schultz piece is difficult mainly due to the rhythm, but agreed to proceed with the music.

### **7. Canberra Southern Cross club rewards program**

- The committee agreed to apply for this program – Karen to action.

### **8. Singapore Student Association invitation**

- The committee agreed to find out more details about the 28 April concert (kare to action) but in principle believed this was a good opportunity to get more students involved in the choir.

### **9. Submission to the School of music review**

- The committee noted that Jon had provided a written submission to the review, and that Jon and Leonard had met with Andrew Podger (who undertaking the review) on Friday. The main discussion was about past relationships and future opportunities. It was agreed that Jon will circulate the submission to the committee members.

## **10. Concert Manager vacancy**

- The committee received an email from Charis on 3 April 2016 to provide notice of resignation from the concert manager position and the committee. The committee thanked Charis for the work over many years in this role.
- The committee agreed that Jon would seek nominations for this role from the choir.

## **11. May concert**

- The arts Centre is not available for the concert. The committee agreed to book University house for 22 May concert (Ange to action).
- The committee agreed to Golden Lights as the name of the concert and agreed to the gold version for the poster, flyers and program booklet (Lola action).
- The committee agreed the concept prices – \$25 for adults, \$20 for concessions, and \$10 for children aged under 10.

## **12. Acting Secretary**

- The committee agreed that Lauren will undertake the secretary will in May and June.

## **13. Outstanding action items**

- See attached list for status.

**Next meeting - Sunday 1 May at 1:30pm**

**Close: 1530**